



**RUBICON**  
BODY CORPORATE SERVICES

# Animal Approval Request Form

**Ph:** 07 3236 1000

**Email:** admin@rubiconbcs.com.au

**Website:** rubiconbcs.com.au

**Applicant's Name:**

**Applicant's Status:**

*\*Tenants - written permission from the unit owner for you to keep an animal in the unit must be attached to this application. Without this written permission, the application will not be considered.*

**Body Corporate Name:**

**MACLEAY TOWERS AND VILLAS CTS 24663**

**Lot Number / Address:**

**Email:**

**Phone Number:**

## Animal(s) Details

Type of Animal:

If other, specify:

Give details of the animal/s Breed / Size / Age / Name / General Description:

Is the animal registered with the local council authority?

YES  NO

(If Yes, you must attach a copy of the Animal Registration)

Further details about the animal(s) disposition, behaviour, habits and characteristics:

\*Please note, by signing the below, you are agreeing to abide by the following conditions:

CONDITIONS:

1. The animal must not roam on the Common Property, must enter and leave the buildings only via the basement (not the ground floor), and must be carried in a pet cage when being taken from the lot across Common Property.
2. You will comply with the Body Corporate by-law 11 and all local authority requirements and by-laws regarding the keeping of animals at all times.
3. The animal must wear an identification collar or be micro-chipped and you will include a photograph of the animal with the application.
4. The animal must be vaccinated if / as recommended by a practicing Veterinary Surgeon and the vaccination certificate/s attached to the application.
5. All animal owners must ensure that the animal faeces are cleaned every day and that any animal waste is disposed of in such a way that it does not create noxious odours or otherwise contaminate the scheme.
6. In the case of an Occupier, the Occupier has and at all relevant times, will continue to have the Owners' permission for the keeping of the animal.
7. The keeping of the animal is not to cause a breach of the by-laws in any respect or affect the peaceful enjoyment of any other owner or occupier or otherwise cause noise, nuisance or hazard to any other Owner or Occupier in the scheme.
8. The Owner or Occupier of the animal shall make good any damage caused to the Common Property by the animal and shall ensure that the animal is not toileted on Common Property (for the avoidance of doubt, the animal should be toileted within the lot or external to the common property).
9. The Body Corporate shall be entitled to withdraw its consent and require removal of the animal upon receiving complaints from Owners or Occupiers of other Lots in the Scheme Land or should the Owner or Occupier of the Lot breach any terms and conditions of this consent.
10. The Occupier of the lot in which the animal is being kept shall indemnify and keep indemnified the Body Corporate and or the owner or occupant of any other lot within the scheme against injury, damage, loss or expense, legal or otherwise incurred or suffered as a result of the animal being on scheme land.
11. You agree to pay \$44 (inc GST) application fee, charged by the Body Corporate Manager (RUBICON BCS) for processing your application.

Signed:

Date (xx/xx/xxxx):

\*\*Please ensure this application is signed and dated, and that all attachments are included. **The application must be submitted to RUBICON BCS at [admin@rubiconbcs.com.au](mailto:admin@rubiconbcs.com.au).**

RUBICON BCS will then invoice you for the application fee which is required to be paid before the request is submitted to the Committee for its consideration. Once a decision is made, RUBICON BCS will advise you accordingly.

Any queries should be directed to RUBICON BCS at [admin@rubiconbcs.com.au](mailto:admin@rubiconbcs.com.au) or by phone 3236 1000.